



**PROCLAMATION OF  
“56<sup>th</sup> ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK”**

**MAY 4 - 10, 2025**

**CITY OF OWENS CROSS ROADS**

**WHEREAS**, the Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

**WHEREAS**, the Office of the Professional Municipal Clerk is the oldest among public servants, and

**WHEREAS**, the Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

**WHEREAS**, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

**WHEREAS**, the Professional Municipal Clerk serves as the information center on functions of local government and community.

**WHEREAS**, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

**WHEREAS**, it is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

**NOW, THEREFORE, I**, Tony Craig, Mayor of the City of Owens Cross Roads, do recognize the week of May 4 through 10, 2025, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerks:

**Christie Eason, City Clerk/Treasurer**

**Teresa Carpenter, Revenue Clerk/ Magistrate**


**Lora Martin, Planning Department Clerk/ Archivist**

**Brandy Wilson, Court Clerk/Magistrate**

and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.



Given Under My Hand the Great Seal of the Office  
of the Mayor of the City of Owens Cross Roads  
on the 6<sup>th</sup> day of May 2025

  
Tony K. Craig, Mayor

Attest:   
Christie D. Eason, City Clerk

# *An Invitation to Celebrate Professional Municipal Clerks Week*

On behalf of the International Institute of Municipal Clerks, we would like to extend a heartfelt invitation to Mayors and City Managers to join us in celebrating the  
56th Annual Professional Municipal Clerks Week  
May 4 to May 10, 2025

This annual observance offers a special opportunity to recognize and honor the critical role municipal clerks play in our communities. They are essential in ensuring transparency, efficiency, and the smooth operation of local government.

Municipal clerks are the backbone of local government operations, often working behind the scenes to oversee key functions like recordkeeping, election management, legislative documentation, and maintaining public trust through transparency and accountability. Their dedication is vital to the effective functioning of our municipalities.

We believe your recognition of municipal clerks would be a meaningful way to show appreciation for their hard work and commitment. Additionally, your participation will provide an opportunity to connect with clerks from across the region, exchange best practices, and explore ways to further support local governance.

We sincerely hope you can take part in this week of celebration. Your involvement will help highlight the invaluable contributions of municipal clerks to the communities they serve.

Thank you for considering this invitation. Here are a few ideas for how you can celebrate your clerks in your municipality: send flowers, treat them to breakfast or lunch, or celebrate at your Council Meeting. For additional information, please contact [janis@iimc.com](mailto:janis@iimc.com).



**Brandy Wilson's** career with the City of Owens Cross Roads began in April 2017 as Assistant Town Clerk. She progressed through roles as Sewer Clerk and Business License Clerk, earning her Magistrate certification in 2018. This experience, combined with her work alongside the Head Town Clerk, prepared her for her move to Court Clerk in October 2019. Brandy is committed to continuous learning and growth, consistently seeks opportunities to enhance court processes, and is committed to achieving optimal results for the City and its clients. She has also cultivated strong relationships with Police Officers, the Municipal Judge, and the people she serves.

Since January 2020, **Teresa Carpenter** has served the City of Owens Cross Roads as Revenue Clerk. She excels in managing sewer customer accounts and processing business licenses, and has established a strong rapport with citizens as the first point of contact at City Hall. She is a Certified Alabama Municipal Revenue Officer and is currently advancing her expertise by pursuing a Governmental Accounting Technician Certificate. Beyond her Revenue Clerk duties, Teresa also serves as a Magistrate and provides crucial support to the Court Clerk. She holds a Magistrate Certificate, and stays up-to-date on all magistrate classes, demonstrating her commitment to continuous learning.

**Lora Martin** has made significant contributions to the City of Owens Cross Roads since joining in June 2021 as Archives Clerk and Planning Department Clerk. She has transformed the city's archives by digitizing all paper records and organizing the archives closet. She also developed enhanced building permit and inspection forms, and created welcome packets for new residents. In addition, Lora maintains the city sign and all city news boxes. She is a Certified Alabama Planning and Zoning Official and a Municipal Clerk, and consistently provides crucial support to both inspectors, Christie, and Teresa.

**Christie Eason** was appointed City Clerk of Owens Cross Roads in January 2020. In this role, she ensures the efficient administration of the city's records, finances, and elections, contributing to effective governance and community engagement. Christie is committed to continuous learning and holds certifications as a Certified Government Accounting Technician, Alabama Municipal Revenue Officer, Certified Alabama Planning & Zoning Official, and Certified Municipal Clerk. She is also a member of Alabama Women Leading Government and the Government Finance Officers Association of Alabama, and is currently working towards her Master Municipal Clerk Certification.

All of our clerks are also commissioned as Notary Publics.