

Tony Craig, Mayor  
Elizabeth Craig, Councilmember, Place 1  
Scott Baker, Councilmember, Place 2  
Claude Lang, Councilmember, Place 3  
Terry Mann, Councilmember, Place 4  
James Mann, Councilmember, Place 5



Christie Eason, City Clerk  
Jason Dobbins, Police Chief  
Bruce Swanson, Fire Chief  
Matthew Balch, City Attorney  
Thomas Jarvinen, City Attorney  
Jake Roth, City Engineer

## CITY COUNCIL WORK MEETING MINUTES - 5:30 P.M.

Tuesday, March 18, 2025

COUNCIL MEMBERS PRESENT:	CITY STAFF PRESENT:	GUESTS PRESENT:
Scott Baker Elizabeth Craig Tony Craig, Mayor Claude Lang  <b>Absent:</b> James Mann Terry Mann	Teresa Carpenter, Revenue Clerk Jason Dobbins, Police Chief Christie Eason, City Clerk Lora Martin, Planning Clerk Bruce Swanson, Fire Chief Brandy Wilson, Court Clerk Scott Worsham, Police Lieutenant	Nick Ballenger, WAFF – 48 Nicki Marker, WHNT – 19 Barbara Saunders Mike Wilson

**MAYOR CRAIG:** CALL TO ORDER @ 5:30 pm

**Christie Eason, City Clerk, reviewed the following Resolutions and Ordinances (there were no questions nor discussion):**

1. **RESOLUTION No. 25-007: Appointing Bruce Swanson, Current Deputy Fire Chief, as Fire Chief**
  - i. **Oath of Office: Bruce Swanson**
2. **ORDINANCES FOR CONSIDERATION AND/OR ADOPTION**
  1. **ORDINANCE No. 25-004: Providing for the Election of Municipal Officers**  
**Sponsor & Presenter:** Christie Eason, City Clerk  
(1<sup>st</sup> reading)
  2. **ORDINANCE No. 25-005: Establishing the type of Voting Machines Used for Municipal Elections to be held FY 2025**  
**Sponsor & Presenter:** Christie Eason, City Clerk  
(1<sup>st</sup> reading)
  3. **ORDINANCE No. 25-006: Establishing the Qualification Fee for Municipal Elections**  
**Sponsor & Presenter:** Christie Eason, City Clerk  
(1<sup>st</sup> reading)
  4. **ORDINANCE No. 25-007: Numbering Council Places for the City of Owens Cross Roads**  
**Sponsor & Presenter:** Christie Eason, City Clerk  
(1<sup>st</sup> reading)
  5. **ORDINANCE No. 25-008: Establishing a Single Polling Place for the 2025 Municipal Elections**  
**Sponsor & Presenter:** Christie Eason, City Clerk  
(1<sup>st</sup> reading)
  6. **ORDINANCE No. 25-009: Designating the City Clerk as Absentee Manager for the Municipal Elections and Establishing Compensation for said Position**  
**Sponsor & Presenter:** Christie Eason, City Clerk  
(1<sup>st</sup> reading)

**3. RESOLUTIONS FOR ADOPTION**

- 1. RESOLUTION No. 25-003: Authorizing the Cancellation of Court on 04.17.2025**  
**Sponsor:** Brandy Wilson, Court Clerk **Presenter:** Christie Eason, City Clerk
- 2. RESOLUTION No. 25-004: Electing Voting Delegates for Annual Business Meeting at ALMC**  
**Sponsor:** Tony Craig, Mayor **Presenter:** Christie Eason, City Clerk
- ~~**3. RESOLUTION No. 25-005: Authorizing the Purchase of a Server & Rack for Owens Cross Roads Fire & Rescue**~~  
~~**Requestor:** Bruce Swanson, Fire Chief & James Mann, Councilman~~  
~~**Presenter:** Christie Eason, City Clerk~~  
TABLED THIS UNTIL NEXT COUNCIL MEETING
- 4. RESOLUTION No. 25-006: Authorizing the donation to the New Hope Recreation League in Support of Youth Sports**  
**Requestor & Presenter:** Christie Eason, City Clerk

**4. COUNCILMEMBER COMMENTS**

**Terry Mann** - absent

**Elizabeth Craig** – nothing

**Scott Baker** - nothing

**Claude Lang** - nothing

**James Mann** – absent

**Motion to Adjourn: Claude Lang; 2<sup>nd</sup> by Scott Baker**

Terry Mann Absent	Elizabeth Craig Yea	Scott Baker Yea	Mayor Tony Craig Yea	Claude Lang Yea	James Mann Absent
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**Motion Carried – Meeting Adjourned at 5:37 pm**

**Respectfully Submitted by:** *Christie D. Eason, City Clerk, Teresa Carpenter, Revenue Clerk*

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