

Tony Craig, Mayor
Elizabeth Craig, Councilmember, Place 1
Scott Baker, Councilmember, Place 2
Claude Lang, Councilmember, Place 3
Terry Mann, Councilmember, Place 4
James Mann, Councilmember, Place 5



Christie Eason, City Clerk
Jason Dobbins, Police Chief
Bruce Swanson, Interim Fire Chief
Matt Balch, City Attorney
Tom Jarvinen, City Attorney
Jake Roth, City Engineer

CITY COUNCIL CHAMBERS

5:30 P.M.

Tuesday, March 18, 2025

WORK MEETING OF THE CITY COUNCIL

CALL TO ORDER: Tony Craig, Mayor

1. ANNOUNCEMENTS, PRESENTATIONS, PROCLAMATIONS

- a. **RESOLUTION No. 25-007: Appointing Bruce Swanson, Current Deputy Fire Chief, as Fire Chief**
- b. **Oath of Office: Bruce Swanson**

2. ORDINANCES FOR CONSIDERATION AND/OR ADOPTION

- a. **ORDINANCE No. 25-004: Providing for the Election of Municipal Officers**
Sponsor & Presenter: Christie Eason, City Clerk
(1st reading)
- b. **ORDINANCE No. 25-005: Establishing the type of Voting Machines Used for Municipal Elections to be held FY 2025**
Sponsor & Presenter: Christie Eason, City Clerk
(1st reading)
- c. **ORDINANCE No. 25-006: Establishing the Qualification Fee for Municipal Elections**
Sponsor & Presenter: Christie Eason, City Clerk
(1st reading)
- d. **ORDINANCE No. 25-007: Numbering Council Places for the City of Owens Cross Roads**
Sponsor & Presenter: Christie Eason, City Clerk
(1st reading)
- e. **ORDINANCE No. 25-008: Establishing a Single Polling Place for the 2025 Municipal Elections**
Sponsor & Presenter: Christie Eason, City Clerk
(1st reading)
- f. **ORDINANCE No. 25-009: Designating the City Clerk as Absentee Manager for the Municipal Elections and Establishing Compensation for said Position**
Sponsor & Presenter: Christie Eason, City Clerk
(1st reading)

3. RESOLUTIONS FOR ADOPTION

- a. **RESOLUTION No. 25-003: Authorizing the Cancellation of Court on 04.17.2025**
Sponsor: Brandy Wilson, Court Clerk **Presenter:** Christie Eason, City Clerk
 - b. **RESOLUTION No. 25-004: Electing Voting Delegates for Annual Business Meeting at ALMC**
Sponsor: Tony Craig, Mayor **Presenter:** Christie Eason, City Clerk
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- c. **RESOLUTION No. 25-005: Authorizing the Purchase of a Server & Rack for Owens Cross Roads Fire & Rescue**
Requestor: Bruce Swanson, Fire Chief & James Mann, Councilman
Presenter: Christie Eason, City Clerk
- d. **RESOLUTION No. 25-006: Authorizing the donation to the New Hope Recreation League in Support of Youth Sports**
Requestor & Presenter: Christie Eason, City Clerk
- e. **RESOLUTION No. 25-008: Authorizing the Award of a Contract or the Owens Road Project, Approving Adjusted Scope, and City Expense**
Sponsor: Jake Roth, City Engineer **Presenter:** Christie Eason, City Clerk
- f. **RESOLUTION No. 25-009: A Resolution Approving the Civil Engineering Design Proposal from RGS Civil Design, LLC for Wilson Mann Road Sidewalk Improvements and Authorizing Expenditure Beyond Grant Award Not to Exceed \$20,000**
Sponsor: Jake Roth, City Engineer **Presenter:** Christie Eason, City Clerk

4. DEPARTMENT COMMENTS

- a. **Building and Planning Department**
Lora Martin
Tim Gaines
- b. **Business Licenses**
Teresa Carpenter
- c. **Fire Department**
Bruce Swanson
- d. **Local Government**
Christie Eason
- e. **Municipal Court**
Brandy Wilson
- f. **Police Department**
Jason Dobbins
Scott Worsham
- g. **Sewer Department**
Teresa Carpenter

5. CITY ENGINEER COMMENTS

Jake Roth

6. CITY ATTORNEY COMMENTS

Matt Balch
Tom Jarvinen

7. COUNCILMEMBER COMMENTS

Terry Mann, Councilman, Place 4 –

Elizabeth Craig, Councilwoman, Place 1 -

Scott Baker, Mayor Pro Tempore & Councilman, Place 3 –

Tony Craig, Mayor –

Claude Lang, Councilman, Place 2 –

James Mann, Councilman, Place 5 –

ADJOURNMENT***Agenda Disclaimer***

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