

Tony Craig, Mayor  
Elizabeth Craig, Councilmember, Place 1  
Scott Baker, Councilmember, Place 2  
Claude Lang, Councilmember, Place 3  
Terry Mann, Councilmember, Place 4  
James Mann, Councilmember, Place 5



Christie Eason, City Clerk  
Jason Dobbins, Police Chief  
Bruce Swanson, Interim Fire Chief  
Matt Balch, City Attorney  
Tom Jarvinen, City Attorney  
Jake Roth, City Engineer

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**CITY COUNCIL CHAMBERS**

**6:00 P.M.**

**Tuesday, March 18, 2025**

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**REGULAR MEETING OF THE CITY COUNCIL**

**CALL TO ORDER: Tony Craig, Mayor**

**1. INVOCATION**

**Offered by:** Doug Browner, Pastor of Cove Baptist Church

**2. PLEDGE OF ALLEGIANCE**

**Led by:** Councilman Terry Mann

**3. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING(S) & BANK BALANCES**

- a. City Council Minutes of the Work Session Meeting on February 18, 2025
- b. City Council Minutes of the Regular Session Meeting on February 18, 2025
- c. Bank Balances as of March 18, 2025

**Sponsor & Presenter:** Christie Eason, City Clerk

**4. ANNOUNCEMENTS, PRESENTATIONS, PROCLAMATIONS –**

- a. **RESOLUTION No. 25-007: Appointing Bruce Swanson, Current Deputy Fire Chief, as Fire Chief**
- b. **Oath of Office: Bruce Swanson**
- c. **Public Comments Regarding Pathway of Madison County, LLC Business License Renewal**
  - i. Nathan Nickelson
  - ii. Carole Albyn (comment to be read by Clerk on her behalf)
  - iii. Tim Taymon
  - iv. Karen Watson
  - v. Barbara Saunders
  - vi. Lynn Anderson
  - vii. Miranda Steele
  - viii. Mary Marley Latham

**5. EXECUTIVE SESSION – Up to 30 Minutes**

**6. ORDINANCES FOR CONSIDERATION AND/OR ADOPTION**

- a. **ORDINANCE No. 25-004: Providing for the Election of Municipal Officers**  
**Sponsor & Presenter:** Christie Eason, City Clerk  
**(1<sup>st</sup> reading)**
  - b. **ORDINANCE No. 25-005: Establishing the type of Voting Machines Used for Municipal Elections to be held FY 2025**  
**Sponsor & Presenter:** Christie Eason, City Clerk  
**(1<sup>st</sup> reading)**
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- c. **ORDINANCE No. 25-006: Establishing the Qualification Fee for Municipal Elections**  
**Sponsor & Presenter:** Christie Eason, City Clerk  
(1<sup>st</sup> reading)
  - d. **ORDINANCE No. 25-007: Numbering Council Places for the City of Owens Cross Roads**  
**Sponsor & Presenter:** Christie Eason, City Clerk  
(1<sup>st</sup> reading)
  - e. **ORDINANCE No. 25-008: Establishing a Single Polling Place for the 2025 Municipal Elections**  
**Sponsor & Presenter:** Christie Eason, City Clerk  
(1<sup>st</sup> reading)
  - f. **ORDINANCE No. 25-009: Designating the City Clerk as Absentee Manager for the Municipal Elections and Establishing Compensation for said Position**  
**Sponsor & Presenter:** Christie Eason, City Clerk  
(1<sup>st</sup> reading)

## 7. RESOLUTIONS FOR ADOPTION

- a. **RESOLUTION No. 25-003: Authorizing the Cancellation of Court on 04.17.2025**  
**Sponsor:** Brandy Wilson, Court Clerk **Presenter:** Christie Eason, City Clerk
- b. **RESOLUTION No. 25-004: Electing Voting Delegates for Annual Business Meeting at ALMC**  
**Sponsor:** Tony Craig, Mayor **Presenter:** Christie Eason, City Clerk
- c. **RESOLUTION No. 25-005: Authorizing the Purchase of a Server & Rack for Owens Cross Roads Fire & Rescue**  
**Requestor:** Bruce Swanson, Fire Chief & James Mann, Councilman  
**Presenter:** Christie Eason, City Clerk
- d. **RESOLUTION No. 25-006: Authorizing the donation to the New Hope Recreation League in Support of Youth Sports**  
**Requestor & Presenter:** Christie Eason, City Clerk
- e. **RESOLUTION No. 25-008: Authorizing the Award of a Contract for the Owens Road Project, Approving Adjusted Scope, and City Expense**  
**Sponsor:** Jake Roth, City Engineer **Presenter:** Christie Eason, City Clerk
- f. **RESOLUTION No. 25-009: A Resolution Approving the Civil Engineering Design Proposal from RGS Civil Design, LLC for Wilson Mann Road Sidewalk Improvements and Authorizing Expenditure Beyond Grant Award Not to Exceed \$20,000**  
**Sponsor:** Jake Roth, City Engineer **Presenter:** Christie Eason, City Clerk

## 8. DEPARTMENT COMMENTS

- a. **Building and Planning Department**  
Lora Martin  
Tim Gaines
- b. **Business Licenses**  
Teresa Carpenter

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- c. **Fire Department**  
**Bruce Swanson**
  - d. **Local Government**  
**Christie Eason**
  - e. **Municipal Court**  
**Brandy Wilson**
  - f. **Police Department**  
**Jason Dobbins**  
**Scott Worsham**
  - g. **Sewer Department**  
**Teresa Carpenter**

**9. CITY ENGINEER COMMENTS**

**Jake Roth**

**10. CITY ATTORNEY COMMENTS**

**Matt Balch**  
**Tom Jarvinen**

**11. COUNCILMEMBER COMMENTS**

**Terry Mann, Councilman, Place 4 –**

**Elizabeth Craig, Councilwoman, Place 1 -**

**Scott Baker, Mayor Pro Tempore & Councilman, Place 3 –**

**Tony Craig, Mayor –**

**Claude Lang, Councilman, Place 2 –**

**James Mann, Councilman, Place 5 –**

**ADJOURNMENT*****Agenda Disclaimer***

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**CITY OF OWENS CROSS ROADS MEETING DATES & OTHER INTERESTS**

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**City Council Meetings: 5:30 p.m. & 6:00 p.m.**

April 8, 2025  
April 22, 2025  
May 6, 2025  
May 20, 2025  
June 10, 2025  
June 24, 2025  
July 8, 2025  
July 22, 2025  
August 5, 2025  
August 19, 2025

**Planning Commission Meetings: 6:00 p.m.**

April 14, 2025  
May 12, 2025  
June 9, 2025  
July 14, 2025  
August 11, 2025

**Board of Adjustment Meetings: 6:00 p.m.**

March 25, 2025  
April 15, 2025  
May 27, 2025  
June 17, 2025  
July 15, 2025

**Special Events:**

March 24 – Lion’s Club Kick Off Meeting  
April 12 – OCR Police Dept 5K Run @ 7:00 p.m.  
June 10 – Qualification for Election Begins  
June 24 – Final Day to Qualify for Election  
August 26 – Mayor & Council Elections  
September 2 – Canvass Election Results 12 Noon  
October 31 – Halloween Drive Thru Trick or Treat  
November 3 – Council Organizational Meeting  
November 5 & 6 – Regional Municipal Official Orientation Presented by the Alabama League of Municipalities - VBC

**Municipal Court**

April 3, 2025 @ 5:00 p.m.  
April 17, 2025 @ 1:00 p.m.  
May 1, 2025 @ 5:00 p.m.  
May 15, 2025 @ 1:00 p.m.  
June 5, 2025 @ 5:00 p.m.  
June 26, 2025 @ 1:00 p.m.  
July 10, 2025 @ 5:00 p.m.

**Defensive Driving School: 5:00 p.m.**

April 10, 2025  
May 8, 2025  
June 12, 2025  
July 10, 2025

**Alive @ 25: 4:00 p.m.**

March 27, 2025  
April 24, 2025  
May 29, 2025  
June 26, 2025  
July 24, 2025

**Non-Emergency Offices Closed**

April 18 – Good Friday  
May 26 – Memorial Day  
June 19 – Juneteenth  
July 4 – Independence Day  
September 1 – Labor Day  
October 13 – Columbus Day  
November 11 – Veteran’s Day  
November 27 – Thanksgiving Holiday  
November 28 – Thanksgiving Holiday  
December 24 – Christmas Eve Holiday  
December 25 – Christmas Day Holiday