



RESOLUTION NO. 24-047

AMENDING THE PREVIOUSLY ADOPTED FISCAL YEAR 2024-25 BUDGET FOR THE CITY OF OWENS CROSS ROADS

WHEREAS, the City of Owens Cross Roads, Alabama (“the City”) adopts an annual budget; and

WHEREAS, the City previously adopted a Fiscal Year 2024-2025 budget (Resolution No. 24-030) that did not include line items for Grounds Maintenance labor and expenses; and

WHEREAS, the City now recognizes the need to allocate funds for these essential services;

WHEREAS, the amended proposed budget has been reviewed and considered by the City Council; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owens Cross Roads that the amended budget for Fiscal Year 2024-2025 is hereby adopted.

ADOPTED AND APPROVED THIS 10th DAY OF DECEMBER 2024.



Tony Craig, Mayor

Attest:



Christie D. Eason, City Clerk/Treasurer



A copy of the approved budget may be seen at City Hall.

Christie Eason

From: Christie Eason
Sent: Friday, September 27, 2024 2:02 PM
To: Tony Craig
Cc: Brandy Wilson; Bruce Swanson; Claude Lang; Jake Roth; James Mann; Jason Dobbins; Lora Martin; Matthew Balch; Polly Blalock; Scott Baker; Scott Worsham; Shannon Drake; Teresa Carpenter; Terry Mann; Thomas Jarvinen; Tim Gaines Personal
Subject: Re: Diesel Fuel in Lieu of Compensation

Council, City Attorneys, and others

I wanted to follow up on our previous discussion regarding the use of diesel fuel as compensation for ground maintenance services provided by Tommy Bush.

To provide additional context for the diesel fuel compensation arrangement with Tommy, I would like to note that the increased responsibility of maintaining the following properties was added to his duties in June 2023:

- Half-acre lot on Wall Street
- Two-acre lot behind City Hall
- Retention pond in the Gingerwood subdivision

The additional workload associated with these properties necessitated the provision of diesel fuel to cover the increased fuel costs incurred while performing these tasks.

While the responsibility for the retention pond in Gingerwood Subdivision was relinquished in 2024, Tommy's duties were expanded to include the maintenance of the pond and adjacent property at Burke Family Park.

Therefore, the diesel fuel compensation remains in effect to account for the increased workload associated with this additional responsibility.

I have consulted with a league attorney, Kaleb Beck, this week to confirm again that this arrangement is permissible. Mr. Beck has advised that the use of personal equipment by Tommy Bush does not affect the legality of the diesel fuel compensation as long as it is properly documented in Tommy Bush's personnel record.

Please know that a signed, detailed memorandum outlining the terms of this agreement is in his file. This will serve as evidence of our mutual understanding and compliance with applicable regulations.

If you have any further questions or require additional information, please don't hesitate to reach out.

Regards,

Christie D. Eason

Christie D. Eason
CMC, CMRO, CAPZO

City of Owens Cross Roads
Budget
 October 2024 through September 2025

	2024-2025 Budget
Ordinary Income/Expense	
Income	
BLDG. DEPT. REVENUE	
Permit Fees	\$ 50,000.00
Inspection Fees	\$ 50,000.00
Planning or Zoning Meeting Fees	\$ 1,500.00
Total BLDG. DEPT. REVENUE	\$ 101,500.00
BUSINESS	
INSURANCE PREMIUM TAX	\$ 85,000.00
PRIVILEGE LICENSE	\$ 85,000.00
Total BUSINESS	\$ 170,000.00
CITY GRANTS	
GRANT - WWTP BUILD	
Total CITY GRANTS	\$ -
COURT	
COURT DOCKET	\$ 100,000.00
Defensive Driving School	\$ 12,000.00
Total COURT	\$ 112,000.00
FIRE DEPARTMENT	
FIRE DEPT - Alarm Permits	\$ 800.00
FIRE DEPT - Donations/Stickers	\$ 2,500.00
Total FIRE DEPARTMENT	\$ 2,500.00
MISCELLANEOUS*	
Bank Account Interest Earned	\$ 1,200.00
Bulk Trash Collections	\$ 27,000.00
Burke Family Park Donations	
Capital Gain	\$ 25,000.00
Community - Christmas Parade	\$ 2,600.00
Fundraising - City Tshirt Sales	\$ 300.00
Qualifying Fee for Elections	\$ 500.00
Vending Income	\$ 1,000.00
Total MISCELLANEOUS*	\$ 57,600.00
POLICE DEPT. REVENUE	
17001 · POLICE - Accident Reports	\$ 750.00
17002 · POLICE - Donations	\$ 1,500.00
17003 · POLICE - Grants	
17004 · POLICE - Impound Fees	\$ 900.00
17005 · POLICE - K9 Income	
17006 · POLICE - NASO Sponsored Overtime	
17007 · POLICE - Non Recurring	
17008 · POLICE - Reserve Officers	\$ 2,000.00
17009 · POLICE - Alarm Permits	\$ 800.00
Total POLICE DEPT. REVENUE	\$ 5,950.00
SERVICES	
Copy - Fax	\$ 50.00
Municipal Assessment Fees	\$ 150.00
Notary Services	\$ 300.00
Postage	\$ 400.00
Total SERVICES	\$ 900.00
SEWER	
Closed Sewer Account Collection	\$ 250.00
Pump Station	\$ 50,000.00
Sewer Account Payments	\$ 500,000.00
Sewer Tap Fee	\$ 50,000.00
Total SEWER	\$ 600,250.00
TAX AND FEES	
4 cent Gas Tax	\$ 14,300.00
5 Cent Gas Tax	\$ 5,060.00
7 cent gas tax	\$ 27,500.00
AD VALOREM	\$ 165,000.00
BEER TAX	\$ 93,500.00
CIGARETTE TAX	\$ 3,300.00

City of Owens Cross Roads
Budget
October 2024 through September 2025

	2024-2025 Budget
CITY GAS TAX	\$ 11,000.00
DISCRETIONARY FUNDS/STATE ALABA	
EXCISE TAX	\$ 17,600.00
FINANCIAL INST. TAX	\$ 24,200.00
FRANCHISE FEES	
IRP TAX	\$ 220.00
L.A.Transportaion Fee State	\$ 5.50
MVL	\$ 55,000.00
PIF	\$ 330.00
R & P TAX	\$ 49,500.00
Rebuild Alabama Gas Tax	\$ 33,000.00
SALES TAX	\$ 880,000.00
STADOR	\$ 30,000.00
TVA TAX	\$ 3,300.00
WINE TAX	\$ 660.00
Total TAX AND FEES	\$ 1,413,475.50
Total Income	\$ 2,464,175.50
Gross Profit	\$ 2,464,175.50
 Expense	
BEAUTIFICATION	
Christmas Decor-City Facilities	\$ 2,000.00
City Hall Decor	\$ 500.00
Flags & Flag Maintenance	\$ 500.00
Seasonal Flowers - Exterior	\$ 300.00
Total BEAUTIFICATION	\$ 3,300.00
BUILDING DEPARTMENT	
Craft Training Fund	\$ 800.00
Total BUILDING DEPARTMENT	\$ 800.00
CITY MANAGEMENT	
Annual Dues	\$ 9,000.00
Business Expense	\$ 5,000.00
City Mgt Professional Fees	\$ 5,000.00
City Shirts	\$ 500.00
Election Expense	\$ 10,000.00
Total CITY MANAGEMENT	\$ 29,500.00
COMMUNITY JOY	
Christmas Parade	\$ 2,750.00
City Celebration	\$ 110.00
Donations to Schools/Parks	\$ 3,300.00
Halloween	\$ 825.00
Other	\$ 1,100.00
Storm Shelter Provisions	\$ 220.00
Storm Shelter Repair/Upkeep	\$ 550.00
Vending	\$ 1,100.00
Total COMMUNITY JOY	\$ 9,955.00
FEDERAL &/OR STATE PROVIDED	
ADEM - Waste Water Trtmnt Plant	
ARPA - Expenses as Approved	\$ 3,934.01
Total FEDERAL &/OR STATE PROVIDED	\$ 3,934.01
FIRE DEPARTMENT	
6301 · FIRE DEPT - 5 Year PublicSafety	\$ 50,000.00
6302 · FIRE DEPT - Apparatus & Vehicle	\$ 25,000.00
6303 · FIRE DEPT - Bunker Gear	\$ 85,000.00
6304 · FIRE DEPT - Dispatch &Reporting	\$ 10,000.00
6305 · FIRE DEPT - Due (assoc, etc)	\$ 2,000.00
6306 · FIRE DEPT - EMT License Renewal	\$ 400.00
6307 · FIRE DEPT - Equipment Purchases	\$ 25,000.00
6308 · FIRE DEPT - Fuel	\$ 15,000.00
6309 · FIRE DEPT - Halloween	\$ 750.00
6310 · FIRE DEPT - Liability Insurance	\$ 14,000.00
6311 · FIRE DEPT - Medical	\$ 25,000.00

**City of Owens Cross Roads
Budget
October 2024 through September 2025**

	2024-2025 Budget
6312 · FIRE DEPT - News & Weather Mon.	\$ 1,000.00
6313 · FIRE DEPT - Other	\$ 20,000.00
6314 · FIRE DEPT - Public CPR and Empl	\$ 2,500.00
6315 · FIRE DEPT - Radios	\$ 80,000.00
6316 · FIRE DEPT - SCBA Equipment	\$ 80,000.00
6317 · FIRE DEPT - Station Maintenance	\$ 7,500.00
6318 · FIRE DEPT - Supplies	\$ 5,000.00
6319 · FIRE DEPT - Training Supplies	\$ 7,500.00
6320 · FIRE DEPT - Uniforms	\$ 10,000.00
6321 · FIRE DEPT - Contract Support	\$ 314,000.00
6328 · FIRE DEPT - Conferences	\$ 5,000.00
6329 · FIRE DEPT - LUCAS CPR Compressi	\$ 50,000.00
6330 · FIRE DEPT - 5 Yr. Capital - Pum	\$ 50,000.00
Total FIRE DEPARTMENT	\$ 884,650.00
INSURANCE	
Bond Expense	\$ 192.50
Liability Insurance	\$ 40,000.00
Medical Insurance	\$ 165,000.00
Public Official Bond	\$ 150.00
Worker's Comp	\$ 35,000.00
Total INSURANCE	\$ 240,342.50
MAINTENANCE	
Building Maintenance	\$ 20,000.00
Janitorial Services	\$ 9,900.00
Janitorial/Cleaning Supplies	\$ 3,900.00
Dumpster - City Hall	\$ 2,000.00
Fuel Pump Maintenance	\$ 2,500.00
Grounds Maintenance	\$ 400.00
Grounds Maintenance Fuel	\$ 1,400.00
Liability Ins (vehicle/sprayer)	\$ 5,193.10
Maintenance Dept Vehicle Fuel	\$ 500.00
Maintenance Dept Vehicle Maintenance	\$ 4,000.00
Maintenance Mileage	\$ 1,000.00
Maintenance Uniforms	\$ 250.00
Mosquito Chemical	\$ 9,500.00
Mosquito Sprayer Parts/Repair	\$ 300.00
Mosquito Truck Maintenance	\$ 500.00
Mosquito Truck Fuel	\$ 300.00
Pest Control Services	\$ 2,500.00
Propane for Fire Hall	\$ 2,500.00
Tornado Siren @ OCR School	\$ 50.00
Trash Dumping Services	\$ 12,000.00
Trash Truck Maintenance	\$ 7,000.00
Trash Truck Fuel	\$ 4,500.00
Utilities - City Hall	\$ 15,000.00
Utilities - Fire Hall	\$ 5,500.00
Utilities - News & Weather	\$ 2,500.00
Utilities - Traffic & Street Lt	\$ 30,000.00
Utilities - Water - City Hall	\$ 500.00
Total MAINTENANCE	\$ 143,693.10
MUNICIPAL COURT	
Ala Peace Officers	\$ 8,800.00
Alabama Crime Victims	\$ 1,525.00
Attorney Servcs	\$ 9,200.00
Circuit Clerk Judge Adm	\$ 1,400.00
Citizenship Trust Fund	\$ 600.00
Code Books	\$ 625.00
Comptroller	\$ 33,000.00
Dues & Subscriptions	\$ 7,400.00
Jail Expense	\$ 2,500.00
Judge's Robe	\$ 100.00
Magistrate Training	\$ 8,500.00
Presidng Judge Admin Fd	\$ 1,500.00

City of Owens Cross Roads
Budget
October 2024 through September 2025

	<u>2024-2025 Budget</u>
Solicitor's Fund	\$ 7,500.00
State Judicial Adm Fund	\$ 6,150.00
Total MUNICIPAL COURT	\$ 88,800.00
OFFICE	
Office - Clerk Mileage	\$ 700.00
Office - Clerk Shirts	\$ 350.00
Office - Clerks Classes & Edc	\$ 25,000.00
Office - Dues and Subscriptions	\$ 3,000.00
Office - Equipment	\$ 5,000.00
Office - Fees	\$ 5,000.00
Office - Notary Bond	\$ 400.00
Office - Notary Stamp	\$ 150.00
Office - Personalized Printing	\$ 3,000.00
Office - Postage & Delivery	\$ 10,000.00
Office - Postage Machine Lease	\$ 1,800.00
Office - Probate Notary	\$ 200.00
Office - Supplies	\$ 6,000.00
Total OFFICE	\$ 60,600.00
PARK & RECREATION	
REC LEAGUE - Liability Insurance	\$ 1,000.00
REC LEAGUE - Utilities (Power)	\$ 75.00
REC LEAGUE - Water	\$ 20.00
WOODMILL - Utilities Power	\$ 250.00
Total PARK & RECREATION	\$ 1,345.00
PAYROLL	
Payroll - Clerks	\$ 165,000.00
Payroll - Council	\$ 6,600.00
Payroll - Court	\$ 70,600.00
Payroll - Fire Department	\$ 265,000.00
Payroll - Maintenance & Other	\$ 72,460.14
Payroll - Police Department	\$ 370,253.50
Payroll - Building Inspectors	\$ 38,000.00
Payroll tax expense	
Employer Portion FICA & Med	\$ 69,059.91
FUTA	\$ 1,500.00
State Unemployment Expense	\$ 1,000.00
Payroll Tax - Other	\$ -
Total Payroll tax expense	\$ 71,559.91
Total PAYROLL	\$ 1,059,473.55
POLICE DEPT.	
7001 · Police - City Resp Uniforms	\$ 4,000.00
7002 · Police - Conference/Training	\$ 34,000.00
7003 · POLICE - 5 Year Public Safety	\$ 50,000.00
7004 · Police - Dog Expenses	\$ 5,000.00
7005 · Police - Donations	\$ 1,500.00
7006 · Police - Dues	\$ 1,300.00
7007 · Police - Fuel	\$ 40,000.00
7009 · Police - Halloween	\$ 750.00
7010 · Police - Liability Insurance	\$ 19,868.00
7011 · Police - New Vehicle/Outfitting	\$ 90,000.00
7012 · Police - Non Recurring	\$ 12,000.00
7013 · Police - Postage	\$ 700.00
7014 · Police - Printing	\$ 750.00
7015 · Police - Reserve Officers	
7016 · Other	\$ 8,000.00
7017 · Uniforms	\$ 1,000.00
7018 · Workers Comp Insurance	\$ 1,350.00
Total 7015 · Police - Reserve Officers	\$ 10,350.00
7019 · Police - Software/Hardware	\$ 32,000.00
7020 · Police - Supplies (Equipment)	\$ 6,000.00
7021 · Police - Supplies (Office)	\$ 2,000.00
7022 · Police - Uniforms - Bakker	

**City of Owens Cross Roads
Budget
October 2024 through September 2025**

	2024-2025 Budget
Police - Annual Coat - Bakker	\$ 150.00
7022 · Police - Uniforms - Bakker - Other	\$ 500.00
Total 7022 · Police - Uniforms - Bakker	\$ 650.00
7023 · Police - Uniforms - Dobbins	
Police - Annual Coat - Dobbins	\$ 150.00
7023 · Police - Uniforms - Dobbins - Other	\$ 665.82
Total 7023 · Police - Uniforms - Dobbins	\$ 815.82
7024 · Police - Uniforms - Eliff	
Police - Annual Coat - Eliff	\$ 150.00
7024 · Police - Uniforms - Eliff - Other	\$ 541.73
Total 7024 · Police - Uniforms - Eliff	\$ 691.73
7025 · Police - Uniforms - Graves	
Police - Annual Coat - Graves	\$ 150.00
7025 · Police - Uniforms - Graves - Other	\$ 511.21
Total 7025 · Police - Uniforms - Graves	\$ 661.21
7026 · Police - Uniforms - Johnson	
Police - Annual Coat - Johnson	\$ 150.00
7026 · Police - Uniforms - Johnson - Other	\$ 542.45
Total 7026 · Police - Uniforms - Johnson	\$ 692.45
7027 · Police - Uniforms - Jones	
Police - Annual Coat - Jones	\$ 150.00
7027 · Police - Uniforms - Jones - Other	\$ 922.02
Total 7027 · Police - Uniforms - Jones	\$ 1,072.02
7028 · Police - Uniforms - White	
Police - Annual Coat - White	\$ 150.00
7028 · Police - Uniforms - White - Other	\$ 1,000.00
Total 7028 · Police - Uniforms - White	\$ 1,150.00
7029 · Police - Uniforms - Wilson	
Police - Annual Coat - Wilson	\$ 150.00
7029 · Police - Uniforms - Wilson - Other	\$ 1,000.00
Total 7029 · Police - Uniforms - Wilson	\$ 1,150.00
7030 · Police - Uniforms - Worsham	
Police - Annual Coat - Worsham	\$ 150.00
7030 · Police - Uniforms - Worsham - Other	\$ 720.01
Total 7030 · Police - Uniforms - Worsham	\$ 870.01
7031 · Police - Vehicle Mntnce/Repair	\$ 30,000.00
7032 · Police - Weapons & Ammo	\$ 6,500.00
Total POLICE DEPT.	\$ 352,171.24
PROFESSIONAL SERVICES	
Accounting Services / Audit	\$ 20,000.00
Advertising	\$ 800.00
Annexation Fees - Probate Judge	\$ 275.00
City Engineering Services	\$ 30,000.00
Drug Test for Employees	\$ 1,000.00
Grant Writing	
Legal Fees	\$ 30,000.00
Surveying	\$ 1,000.00
Waste Water Treatment Plant	\$ 100,000.00
PROFESSIONAL SERVICES - Other	\$ 4,000.00
Total PROFESSIONAL SERVICES	\$ 187,075.00
PUBLIC WORKS	
Bridge Inspections	\$ 2,000.00
Bridge Repair	\$ 20,000.00
Culvert Repair/Upkeep	\$ 5,000.00
Liability Insurance - Str/TrLts	\$ 2,300.00
Liability Insurance - Veh/Barn	\$ 6,500.00
Paving	\$ 150,000.00
Public Works Truck	\$ 1,500.00
Street - Traffic Signs	\$ 2,500.00
Street Cold Mix	\$ 300.00
Street Lighting Repair/Maint.	\$ 4,000.00
PUBLIC WORKS - Other	\$ -

**City of Owens Cross Roads
Budget
October 2024 through September 2025**

	<u>2024-2025 Budget</u>
Total PUBLIC WORKS	\$ 194,100.00
SEWER DEPARTMENT	
Sewer Operations - Monthly Maintenance	\$ 70,000.00
Sewer - City of Huntsville	\$ 250,000.00
Sewer - Inspection Sewer Lines	\$ 10,000.00
Sewer - Liability Insurance	\$ 6,000.00
Sewer - Maintenance Issues	\$ 75,000.00
Sewer - Pump Station (new)	\$ 100,000.00
Sewer - Upgrade Expenses	\$ 20,000.00
Sewer Department Professional S	\$ 2,500.00
Utilities - Power Sewer Pumps	\$ 50,000.00
Utilities - Water - Sewer Plant	\$ 1,500.00
Total SEWER DEPARTMENT	<u>\$ 585,000.00</u>
TECHNICAL UTILITIES	
Cell Phone - FD	\$ 2,400.00
Cell Phones - City Hall	\$ 4,800.00
Computer & Network Upgrade	\$ 120.00
Computer Equipment Software -FD	\$ 12,000.00
COMPUTERS - Equipment	\$ 80,000.00
COMPUTERS - Maintenance & Suppo	\$ 36,000.00
COMPUTERS - Software & Support	\$ 14,400.00
COMPUTERS - Website	\$ 15,036.00
Copier Charges - FD	\$ 180.00
Copier Lease - City Hall	\$ 5,400.00
Copier Overage - City Hall	\$ 1,800.00
Fax - City Hall	\$ 840.00
Internet Services - City Hall	\$ 1,680.00
Internet Services - FD	\$ 480.00
Liability Insurance - Cyber	\$ 2,500.00
Phone - City Hall	\$ 4,800.00
Phone - FD	\$ 1,800.00
Security - City Hall	\$ 85,500.00
Security - FD	\$ 1,800.00
TECHNICAL UTILITIES - Other	\$ -
Total TECHNICAL UTILITIES	<u>\$ 271,536.00</u>
Total Expense	<u>\$ 4,112,341.39</u>
Net Ordinary Income	<u>\$ (1,648,165.89)</u>
Net Income	<u>\$ (1,648,165.89)</u>