

Tony Craig, Mayor
 Elizabeth Craig, Councilmember, Place 1
 Scott Baker, Councilmember, Place 2
 Claude Lang, Councilmember, Place 3
 Terry Mann, Councilmember, Place 4
 James Mann, Councilmember, Place 5



Christie Eason, City Clerk
 Jason Dobbins, Police Chief
 Shannon Drake, Fire Chief
 Matt Balch, City Attorney
 Tom Jarvinen, City Attorney
 Jake Roth, City Engineer

CITY COUNCIL CHAMBERS

5:00 P.M.

Tuesday, July 23, 2024

MINUTES FOR WORK MEETING OF THE CITY COUNCIL

COUNCIL MEMBERS PRESENT:	CITY STAFF PRESENT:	GUESTS PRESENT:
Scott Baker Elizabeth Craig Claude Lang James Mann (late arrival 5:07 pm) Terry Mann ABSENT: Tony Craig, Mayor	Teresa Carpenter, Revenue Clerk Christie Eason, City Clerk/Treasurer Jason Dobbins, Police Chief Lora Martin, Building & Planning Clerk Scott Worsham, Police Lieutenant	Matthew Balch, City Attorney

CALL TO ORDER: Mayor Pro Tempore Scott Baker @ 5:02 P.M.

1. ANNOUNCEMENTS - NONE

2. ORDINANCES FOR CONSIDERATION AND/OR ADOPTION

a. ORDINANCE NO. 24-006: SEWER REGULATIONS FOR LATE PENALTIES (second reading)

Sponsors: Christie Eason, City Clerk & Teresa Carpenter, Revenue Clerk

Christie explained; Teresa shared detailed late accounts info (see attached to minutes) & more related info. As of today, 7/23/24 there are 220 past due accounts. Councilman Lang asked if the increase in late fees would really help? Teresa and Christie both agreed that they thought it would. Councilman T. Mann asked how many of the past due are more than 90 late. Teresa said around 20.

b. ORDINANCE NO. 24-008: NUISANCE ABATEMENT CONTROL (second reading)

Sponsors: Christie Eason, City Clerk & Jason Dobbins, Police Chief

Christie explained; Chief Dobbins added more information about consistent complaints and how community members are taking control of ordinance violator yards and this is causing an issue. Councilwoman Craig asked if we are notifying the owners of rental houses – Christie stated that both the renters and the owners receive notification of violation.

c. ORDINANCE NO. 24-009: ANNEXATION OF PROPERTY @ 730 KNOTTY WALLS ROAD (first reading)

Sponsors: Christie Eason, City Clerk & Lora Martin, Building & Planning Department Clerk

Christie explained; no questions.

3. RESOLUTIONS FOR ADOPTION

a. RESOLUTION NO. 24-024: EMERGENCY PURCHASE FOR FUEL TANK & PUMP

Sponsors: Christie Eason, City Clerk & Jason Dobbins, Police Chief

Christie explained that she, as municipal purchasing officer, issued a Declaration of Emergency Purchase; Chief Jason explained in more detail why this has come up. Rust and silt and debris has been found in the bottom of the current tank. There is photo evidence. There has been regular maintenance on both the pump and tank. Attorney Matt Balch shared that Christie is accurate that this does qualify as an Emergency Purchase and is not subject to the state bid laws, and that she followed state laws & processes correctly.

4. OPEN FLOOR TO PUBLIC COMMENT - none

5. DEPARTMENT COMMENTS

a. Building and Planning Department

Lora Martin - nothing & **Tim Gaines** - absent

b. Business Licenses

Teresa Carpenter - nothing

c. Fire Department

Shannon Drake & Bruce Swanson – both absent

d. Local Government

Christie Eason – 1) New City of Owens Cross Roads application has been released – please go download it now! 2) Discussed Organizational training meeting schedule with Council and Executive Team.

e. Municipal Court

Brandy Wilson – absent

f. Police Department

Jason Dobbins - nothing
Scott Worsham - nothing

g. Sewer Department

Teresa Carpenter – already shared

6. CITY ENGINEER COMMENTS

Jake Roth - absent

7. CITY ATTORNEY COMMENTS

Matt Balch – nothing **Tom Jarvinen** - absent

8. COUNCILMEMBER COMMENTS

Terry Mann - nothing

Elizabeth Craig - nothing

Scott Baker - absent

Claude Lang - nothing

James Mann - nothing

MEETING ADJOURNED AT 5:45pm

Respectfully Submitted by: *Christie D. Eason, City Clerk/Treasurer*

APPROVED
