

Tony Craig, Mayor
 Elizabeth Craig, Councilmember, Place 1
 Scott Baker, Councilmember, Place 2
 Claude Lang, Councilmember, Place 3
 Terry Mann, Councilmember, Place 4
 James Mann, Councilmember, Place 5



Christie Eason, City Clerk
 Jason Dobbins, Police Chief
 Bruce Swanson, Interim Fire Chief
 Matthew Balch, City Attorney
 Thomas Jarvinen, City Attorney
 Jake Roth, City Engineer

CITY COUNCIL WORK MEETING MINUTES - 5:00 P.M.

Tuesday, December 10, 2024

COUNCIL MEMBERS PRESENT:	CITY STAFF PRESENT:	GUESTS PRESENT:
Elizabeth Craig Tony Craig, Mayor Claude Lang Terry Mann ABSENT: Scott Baker James Mann	Jason Dobbins, Police Chief Christie Eason, City Clerk Lora Martin, Planning Clerk Brandy Wilson, Court Clerk	Matt Balch, City Attorney Andrew Craig Jamie Engle Tom Jarvinen, City Attorney Seney Martin Dale Stone Nathan Wake, Municipal Judge Darrell Wates, City Accountant Mike Wilson

MAYOR CRAIG: CALL TO ORDER @ 5:00 pm

1. **ANNOUNCEMENTS, PRESENTATIONS, PROCLAMATIONS – NONE**
2. **Darrell Wates, City Accountant/Auditor** – addressed the councils’ questions regarding the Municipal Court deficit to the city for operational costs. Councilman Terry Mann asked if this was one person’s fault and Mr. Wates stated it was not. Mr. Wates also stated that the spreadsheet and the tracking that Christie is doing is a good thing to do for each department.
3. **ORDINANCES FOR CONSIDERATION AND/OR ADOPTION –**
 - a. **ORDINANCE No. 24-012: Ordinance to Establish the Salary for Mayor and Council Members**
Sponsor: Tony Craig, Mayor **Presenter:** Christie Eason, City Clerk
 Christie explained; Councilman Terry Mann explained why he was against it. Councilman Baker and Councilman Lang both stated that they believed it was a good thing to do. Councilwoman Elizabeth Craig stated that she thinks it’s a great idea even though she is not currently accepting pay for her service. She also stated that the Mayor and Council for the city is one of the lowest paid across the state and that OCR should increase the pay hoping that it would result in quality individuals would run for council this next year.
4. **RESOLUTIONS FOR ADOPTION –**
 - a. **RESOLUTION No. 24-046: Resolution to Pay a One-Time De Minimis to Employees**
Sponsor: Mayor Tony Craig **Presenter:** Christie Eason, City Clerk
 Christie explained same rate as previous years.
 - b. **RESOLUTION No. 24-047: Adopting the Amended 2024-25 Budget for the City of Owens Cross Roads**
Sponsor: Mayor Tony Craig **Presenter:** Christie Eason, City Clerk
 Christie explained; Councilman Terry Mann stated that the council already know how he feels about the changes proposed. No other comments were made.

- c. **RESOLUTION No. 24-048: Resolution to Appoint a Municipal Court Judge for December 7, 2024 – December 6, 2026**
Sponsor: Mayor Tony Craig **Presenter:** Christie Eason, City Clerk
Christie explained how the rate worked across the state – \$750/court - no more than \$18,000/year – this is ½ the rate of the previous judge.
- d. **RESOLUTION No. 24-049: Resolution to install Guardrail at Hamer Road Sewer Pump Station**
Sponsor: Jake Roth, City Engineer **Presenter:** Christie Eason, City Clerk
Christie explained the need to protect this pump station – it has been destroyed and replaced twice due to car accidents
- e. **RESOLUTION No. 24-050: Resolution to Approve Guardrail Maintenance to Bridge on South Portion of Old Highway 431**
Sponsor: Jake Roth, City Engineer **Presenter:** Christie Eason, City Clerk
Christie explained that the issue was found by the bridge inspector and that the maintenance needed to be completed to bring the bridge up to current standards.
- f. **RESOLUTION No. 24-051: Resolution to Approve Guardrail Maintenance to Bridge on North Portion of Old Highway 431**
Sponsor: Jake Roth, City Engineer **Presenter:** Christie Eason, City Clerk
Christie explained that the issue was found by the bridge inspector and that the maintenance needed to be completed to bring the bridge up to current standards.
- g. **RESOLUTION No. 24-052: Resolution to Approve Expense for One-Year Agreement with Tango Tango for Owens Cross Roads Police Department**
Sponsor and Presenter: Jason Dobbins, Police Chief
Chief Dobbins explained this is a contract for a CAD SMS System that will alert the PD when they should respond to Fire/EMT calls to be of assistance.
- h. **RESOLUTION No. 24-053: Resolution to Approve Expense for One-Year Agreement with LEXIPOL Learning Platform with SOP for City of Owens Cross Roads Fire and Rescue**
Sponsor and Presenter: Bruce Swanson, Deputy Fire Chief
Christie explained they were offering a prorated amount for the time until the rest of the municipality renews in the new year, then the FD will be on the same schedule as them. This will allow the FD to train via computer from wherever they are located and establish SOP for the FD.
- i. **RESOLUTION No. 24-054: Resolution to Approve a One-Year Contract for Cleaning Services**
Sponsor and Presenter: Christie Eason, City Clerk
Christie explained this is a \$50 increase however there hasn't been an increase over the last two years of superb service. Cleaning will occur weekly at City Hall and monthly at the Fire Hall.

ADJOURNED MEETING AT 5:25 P.M.

Respectfully Submitted by: *Christie D. Eason, City Clerk/Treasurer & Teresa Carpenter, Revenue Clerk*
