

Tony Craig, Mayor
 Elizabeth Craig, Councilmember, Place 1
 Scott Baker, Councilmember, Place 2
 Claude Lang, Councilmember, Place 3
 Terry Mann, Councilmember, Place 4
 James Mann, Councilmember, Place 5



Christie Eason, City Clerk
 Jason Dobbins, Police Chief
 Bruce Swanson, Interim Fire Chief
 Matt Balch, City Attorney
 Tom Jarvinen, City Attorney
 Jake Roth, City Engineer

CITY COUNCIL REGULAR MEETING MINUTES

6:00 P.M.

Tuesday, December 10, 2024

MINUTES FOR REGULAR MEETING OF THE CITY COUNCIL

COUNCIL MEMBERS PRESENT:	CITY STAFF PRESENT:	GUESTS PRESENT:
Scott Baker Elizabeth Craig Tony Craig, Mayor Claude Lang Terry Mann ABSENT: James Mann	Teresa Carpenter, Revenue Clerk Jason Dobbins, Police Chief Christie Eason, City Clerk/Treasurer Tim Gaines, Inspector Lora Martin, Planning Clerk Bruce Swanson, Interim Fire Chief Brandy Wilson, Court Clerk	Matthew Balch, City Attorney Andrew Craig Hope Davis, Media Jamie Engle Paddy Flannagan, Pastor OCRCO Tom Jarvinen, City Attorney Seney Martin Eddie Phillips Dale Stone Nathan Wake, Interim Municipal Judge Mike Wilson

CALL TO ORDER: Mayor Tony Craig @ 6:00 P.M.

- 1. INVOCATION** – Pastor Paddy Flannagan, City of Owens Cross Roads Church of Christ
- 2. PLEDGE OF ALLEGIANCE**
Led by: Councilmember Terry Mann
- 3. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING(S)**
 - a. City Council Minutes of the Regular Meeting held on November 12, 2024
 - b. City Council Minutes of the Work Meeting held November 26, 2024**Sponsor & Presenter:** Christie Eason, City Clerk/Treasurer

- 4. APPROVAL OF THE BANK BALANCES**
 - a. Bank Balances as of December 10, 2024**Sponsor & Presenter:** Christie Eason, City Clerk/Treasurer

Motion to Approve Minutes and Bank Balances: Elizabeth Craig; 2nd Claude Lang

Terry Mann Yea	Elizabeth Craig Yea	Scott Baker Yea	Mayor Tony Craig Yea	Claude Lang Yea	James Mann Absent
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Minutes & Bank Balances Motion Carried

- 5. MAYOR: SPECIAL RECOGNITIONS - NONE**
- 6. ANNOUNCEMENTS, PRESENTATIONS, PROCLAMATIONS - NONE**

7. ORDINANCES FOR CONSIDERATION AND/OR ADOPTION –

ORDINANCE No. 24-012: Ordinance Establishing the Salary of the Mayor and Council
 Christie explained;

Motion to Consider: Claude Lang; 2nd Scott Baker

Terry Mann Nay	Elizabeth Craig Yea	Scott Baker Yea	Mayor Tony Craig Yea	Claude Lang Yea	James Mann Absent
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8. RESOLUTIONS FOR ADOPTION –

a. RESOLUTION No. 24-053: Resolution to Approve Expense for One-Year Agreement with LEXIPOL Learning Platform with SOP for City of Owens Cross Roads Fire and Rescue

Sponsor and Presenter: Bruce Swanson, Deputy Fire Chief

Bruce explained this will allow the FD to train via computer from wherever they are located and establish SOP for the FD.

City Attorney made note that the contract needs to be updated to state that the Mayor or City Clerk can sign the contract (not anyone else).

Motion to Approve Resolution No. 24-053: Scott Baker; 2nd Elizabeth Craig

Terry Mann Yea	Elizabeth Craig Yea	Scott Baker Yea	Mayor Tony Craig Yea	Claude Lang Yea	James Mann Absent
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Resolution No. 24-053 Motion Carried

b. RESOLUTION No. 24-046: Resolution to Pay a One-Time De Minimis to Employees

Sponsor: Mayor Tony Craig **Presenter:** Christie Eason, City Clerk

Christie explained same rate as previous years.

Motion to Approve Resolution No. 24-046: Elizabeth Craig; 2nd Claude Lang

Terry Mann Yea	Elizabeth Craig Yea	Scott Baker Yea	Mayor Tony Craig Yea	Claude Lang Yea	James Mann Absent
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Resolution No. 24-046 Motion Carried

c. RESOLUTION No. 24-047: Adopting the Amended 2024-25 Budget for the City of Owens Cross Roads

Sponsor: Mayor Tony Craig **Presenter:** Christie Eason, City Clerk

Christie explained;

Motion to Approve Resolution No. 24-047: Scott Baker; 2nd Elizabeth Craig

Terry Mann Abstain	Elizabeth Craig Yea	Scott Baker Yea	Mayor Tony Craig Yea	Claude Lang Yea	James Mann Absent
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Resolution No. 24-047 Motion Carried

d. RESOLUTION No. 24-048: Resolution to Appoint a Municipal Court Judge for December 7, 2024 – December 6, 2026

Sponsor: Mayor Tony Craig **Presenter:** Christie Eason, City Clerk

Christie explained how the rate worked across the state – \$750/court - no more than \$18,000/year.

Councilwoman Elizabeth Craig stated we were saving money because this is ½ the rate of the previous judge and Christie affirmed that was correct.

Motion to Approve Resolution No. 24-048: Claude Lang; 2nd Elizabeth Craig

Terry Mann Yea	Elizabeth Craig Yea	Scott Baker Yea	Mayor Tony Craig Yea	Claude Lang Yea	James Mann Absent
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Resolution No. 24-048 Motion Carried

e. RESOLUTION No. 24-049: Resolution to install Guardrail at Hamer Road Sewer Pump Station

Sponsor: Jake Roth, City Engineer **Presenter:** Christie Eason, City Clerk

Christie explained the need to protect this pump station – it has been destroyed and replaced twice due to car accidents

Motion to Approve Resolution No. 24-049: Scott Baker; 2nd Terry Mann

Terry Mann Yea	Elizabeth Craig Yea	Scott Baker Yea	Mayor Tony Craig Yea	Claude Lang Yea	James Mann Absent
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Resolution No. 24-049 Motion Carried

f. RESOLUTION No. 24-050: Resolution to Approve Guardrail Maintenance to Bridge on South Portion of Old Highway 431

Sponsor: Jake Roth, City Engineer **Presenter:** Christie Eason, City Clerk

Christie explained that the issue was found by the bridge inspector and that the maintenance needed to be completed to bring the bridge up to current standards.

RESOLUTION No. 24-051: Resolution to Approve Guardrail Maintenance to Bridge on North Portion of Old Highway 431

Sponsor: Jake Roth, City Engineer **Presenter:** Christie Eason, City Clerk

Christie explained that the issue was found by the bridge inspector and that the maintenance needed to be completed to bring the bridge up to current standards.

Motion to Approve Resolution Nos. 24-050 & 24-051: Claude Lang; 2nd Elizabeth Craig

Terry Mann Yea	Elizabeth Craig Yea	Scott Baker Yea	Mayor Tony Craig Yea	Claude Lang Yea	James Mann Absent
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Resolution Nos. 24-050 & 24-051 Motion Carried

g. RESOLUTION No. 24-052: Resolution to Approve Expense for One-Year Agreement with Tango Tango for Owens Cross Roads Police Department

Sponsor and Presenter: Jason Dobbins, Police Chief

Chief Dobbins explained this is a contract for a CAD SMS System that will alert the PD when they should respond to Fire/EMT calls to be of assistance.

Motion to Approve Resolution No. 24-052: Claude Lang; 2nd Scott Baker

Terry Mann Yea	Elizabeth Craig Yea	Scott Baker Yea	Mayor Tony Craig Yea	Claude Lang Yea	James Mann Absent
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Resolution No. 24-052 Motion Carried

h. RESOLUTION No. 24-054: Resolution to Approve a One-Year Contract for Cleaning Services

Sponsor and Presenter: Christie Eason, City Clerk

Christie explained this is a \$50 increase however there hasn't been an increase over the last two years of superb service. Cleaning will occur weekly at City Hall and monthly at the Fire Hall.

Motion to Approve Resolution No. 24-054: Elizabeth Craig; 2nd Terry Mann

Terry Mann Yea	Elizabeth Craig Yea	Scott Baker Yea	Mayor Tony Craig Yea	Claude Lang Yea	James Mann Absent
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Resolution No. 24-054 Motion Carried

9. OPEN FLOOR TO PUBLIC COMMENT - NONE

10. CITY ATTORNEY COMMENTS

Matt Balch – make sure the minutes were also approved when the motion was made to approve the bank balances.

Tom Jarvinen - nothing

Motion to approve minutes by Claude Lang; 2nd Scott Baker

Terry Mann Yea	Elizabeth Craig Yea	Scott Baker Yea	Mayor Tony Craig Yea	Claude Lang Yea	James Mann Absent
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Motion carried.

11. DEPARTMENT COMMENTS

a. Building and Planning Department

Lora Martin - nothing

Tim Gaines -

b. Business Licenses

Teresa Carpenter – 1150 license renewals were mailed last week. Saved almost \$100 by using bulk rate permit.

c. Fire Department

Bruce Swanson – left meeting early

d. Local Government

Christie Eason – nothing

e. Municipal Court

Nathan Wake – appreciation to council for approving resolution for him to serve as Municipal Judge

Brandy Wilson – looking forward to working with Judge Wake

f. Police Department

Jason Dobbins – nothing

Scott Worsham - absent

g. Sewer Department

Teresa Carpenter – new accounts being opened

12. CITY ENGINEER COMMENTS

Jake Roth - absent

13. COUNCILMEMBER COMMENTS

Terry Mann – would like to set a meeting with Jake Roth, City Engineer, to discuss paving status

Elizabeth Craig – questioned the status of sidewalk project – Christie explained that it is being worked on- slow go because it being a grant and different steps that have to be taken to move forward.

Go back by Elizabeth Craig – stated she and her family have been harassed in the past but she draws the line at harassing her son. Hear her now – stop the harassment.

Scott Baker - nothing

Claude Lang - nothing

James Mann – absent

14. Oath of Office for Nathan Wake to serve at Municipal Judge of Owens Cross Roads presented by Mayor Tony Craig

Motion to Adjourn: Claude Lang; 2nd by Elizabeth Craig

Terry Mann Yea	Elizabeth Craig Yea	Scott Baker Yea	Mayor Tony Craig Yea	Claude Lang Yea	James Mann Absent
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Motion Carried – Meeting Adjourned at 6:22 pm

Respectfully Submitted by: *Christie Eason, City Clerk/Treasurer & Teresa Carpenter, Revenue Clerk*