

Tony Craig, Mayor  
Elizabeth Craig, Councilmember, Place 1  
Scott Baker, Councilmember, Place 2  
Claude Lang, Councilmember, Place 3  
Terry Mann, Councilmember, Place 4  
James Mann, Councilmember, Place 5



Christie Eason, City Clerk  
Jason Dobbins, Police Chief  
Bruce Swanson, Interim Fire Chief  
Matt Balch, City Attorney  
Tom Jarvinen, City Attorney  
Jake Roth, City Engineer

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**CITY COUNCIL CHAMBERS**

**6:00 P.M.**

**Tuesday, December 10, 2024**

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**REGULAR MEETING OF THE CITY COUNCIL**

**CALL TO ORDER: Tony Craig, Mayor**

**1. INVOCATION**

**Offered by:** Pastor Patrick Flannagan, Owens Cross Roads Church of Christ

**2. PLEDGE OF ALLEGIANCE**

**Led by:** Councilman Terry Mann

**3. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING(S)**

- a. City Council Minutes of the Regular Meeting on November 12, 2024
- b. City Council Minutes of the Work Session Meeting on November 26, 2024

**Sponsor & Presenter:** Christie Eason, City Clerk

**4. APPROVAL OF THE BANK BALANCES**

- a. Bank Balances as of December 10, 2024

**Sponsor & Presenter:** Christie Eason, City Clerk

**5. MAYOR: SPECIAL RECOGNITIONS - none**

**6. ANNOUNCEMENTS, PRESENTATIONS, PROCLAMATIONS – none**

**7. ORDINANCES FOR CONSIDERATION AND/OR ADOPTION –**

- a. **ORDINANCE No. 24-012: Ordinance Establishing the Salary of the Mayor and Council**

**8. RESOLUTIONS FOR ADOPTION –**

- a. **RESOLUTION No. 24-046: Resolution to Pay a One-Time De Minimis to Employees**

**Sponsor:** Mayor Tony Craig **Presenter:** Christie Eason, City Clerk

- b. **RESOLUTION No. 24-047: Adopting the Amended 2024-25 Budget for the City of Owens Cross Roads**

**Sponsor:** Mayor Tony Craig **Presenter:** Christie Eason, City Clerk

- c. **RESOLUTION No. 24-048: Resolution to Appoint a Municipal Court Judge for December 7, 2024 – December 6, 2026**

**Sponsor:** Mayor Tony Craig **Presenter:** Christie Eason, City Clerk

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- d. **RESOLUTION No. 24-049: Resolution to install Guardrail at Hamer Road Sewer Pump Station**  
**Sponsor:** Jake Roth, City Engineer **Presenter:** Christie Eason, City Clerk
  
- e. **RESOLUTION No. 24-050: Resolution to Approve Guardrail Maintenance to Bridge on South Portion of Old Highway 431**  
**Sponsor:** Jake Roth, City Engineer **Presenter:** Christie Eason, City Clerk
  
- f. **RESOLUTION No. 24-051: Resolution to Approve Guardrail Maintenance to Bridge on North Portion of Old Highway 431**  
**Sponsor:** Jake Roth, City Engineer **Presenter:** Christie Eason, City Clerk
  
- g. **RESOLUTION No. 24-052: Resolution to Approve Expense for One-Year Agreement with Tango Tango for Owens Cross Roads Police Department**  
**Sponsor and Presenter:** Jason Dobbins, Police Chief
  
- h. **RESOLUTION No. 24-053: Resolution to Approve Expense for One-Year Agreement with LEXIPOL Learning Platform with SOP for City of Owens Cross Roads Fire and Rescue**  
**Sponsor and Presenter:** Bruce Swanson, Deputy Fire Chief
  
- i. **RESOLUTION No. 24-054: Resolution to Approve a One-Year Contract for Cleaning Services**  
**Sponsor and Presenter:** Christie Eason, City Clerk

## 9. OPEN FLOOR TO PUBLIC COMMENT

## 10. DEPARTMENT COMMENTS

- a. **Building and Planning Department**  
Lora Martin  
Tim Gaines
  
- b. **Business Licenses**  
Teresa Carpenter
  
- c. **Fire Department**  
Bruce Swanson
  
- d. **Local Government**  
Christie Eason
  
- e. **Municipal Court**  
Brandy Wilson
  
- f. **Police Department**  
Jason Dobbins  
Scott Worsham
  
- g. **Sewer Department**  
Teresa Carpenter

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**11. CITY ENGINEER COMMENTS**

**Jake Roth - absent**

**12. CITY ATTORNEY COMMENTS**

**Matt Balch  
Tom Jarvinen**

**13. COUNCILMEMBER COMMENTS**

**Terry Mann, Councilman, Place 4 –**

**Elizabeth Craig, Councilwoman, Place 1 -**

**Scott Baker, Mayor Pro Tempore & Councilman, Place 3 –**

**Tony Craig, Mayor –**

**Claude Lang, Councilman, Place 2 –**

**James Mann, Councilman, Place 5 –**

**ADJOURNMENT*****Agenda Disclaimer***

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**City Council Meetings: 5:00 p.m. & 6:00 p.m.**

December 17, 2024  
January 7, 2025  
January 21, 2025  
February 4, 2025  
February 18, 2025  
March 4, 2025  
March 18, 2025  
April 8, 2025

**Planning Commission Meetings: 6:00 p.m.**

January 13, 2025  
February 10, 2025  
March 10, 2025  
April 14, 2025

**Board of Adjustment Meetings: 6:00 p.m.**

January 28, 2025  
February 25, 2025  
March 25, 2025  
April 15, 2025

**Special Events:**

December 14 – Christmas Parade @ 2:00 p.m.  
April 12 – OCR Police Dept 5K Run @ 7:00 p.m.  
June 10 – Qualification for Election Begins  
June 24 – Final Day to Qualify for Election

**Municipal Court**

December 19, 2024 @ 1:00 p.m.  
January 9, 2025 @ 5:00 p.m.  
January 23, 2025 @ 1:00 p.m.  
February 6, 2025 @ 5:00 p.m.  
February 20, 2025 @ 1:00 p.m.  
March 6, 2025 @ 5:00 p.m.  
April 3, 2025 @ 5:00 p.m.  
April 17, 2025 @ 1:00 p.m.

**Defensive Driving School: 5:00 p.m.**

December 11, 2024  
January 16, 2025  
February 13, 2025  
March 13, 2025  
April 10, 2025

**Alive @ 25: 4:00 p.m.**

December 12, 2024  
January 30, 2025  
February 27, 2025  
March 27, 2025  
April 24, 2025

**Non-Emergency Offices Closed**

December 24 – Christmas Eve  
December 25 – Christmas Day  
January 1 – New Year's Day  
January 20 – Martin Luther King Jr. Day  
February 17 – President's Day