

Tony Craig, Mayor  
Elizabeth Craig, Councilmember, Place 1  
Scott Baker, Councilmember, Place 2  
Claude Lang, Councilmember, Place 3  
Terry Mann, Councilmember, Place 4  
James Mann, Councilmember, Place 5



Christie Eason, City Clerk  
Jason Dobbins, Police Chief  
Shannon Drake, Fire Chief  
Matt Balch, City Attorney  
Tom Jarvinen, City Attorney  
Jake Roth, City Engineer

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**CITY COUNCIL CHAMBERS**

**6:00 P.M.**

**Tuesday, November 26, 2024**

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**REGULAR MEETING OF THE CITY COUNCIL**

**CALL TO ORDER: Tony Craig, Mayor**

**1. INVOCATION**

**Offered by:** Dr. Sonny Hatcher, Chaplain, City of Owens Cross Roads

**2. PLEDGE OF ALLEGIANCE**

**Led by:** Councilman Terry Mann

**3. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING(S)**

- a. City Council Minutes of the Regular Meeting on November 12, 2024  
**Sponsor & Presenter:** Christie Eason, City Clerk

**4. APPROVAL OF THE BANK BALANCES**

- a. Bank Balances as of November 25, 2024  
**Sponsor & Presenter:** Christie Eason, City Clerk

**5. MAYOR: SPECIAL RECOGNITIONS - none**

**6. ANNOUNCEMENTS, PRESENTATIONS, PROCLAMATIONS – none**

**7. ORDINANCES FOR CONSIDERATION AND/OR ADOPTION –**

- a. **ORDINANCE No. 24-012: Ordinance Establishing the Salary of the Mayor and Council**

**8. RESOLUTIONS FOR ADOPTION –**

- a. **RESOLUTION No. 24-046: Resolution to Pay a One-Time De Minimis to Employees**  
**Sponsor:** Mayor Tony Craig **Presenter:** Christie Eason, City Clerk
- b. **RESOLUTION No. 24-047: Adopting the Amended 2024-25 Budget for the City of Owens Cross Roads**  
**Sponsor:** Mayor Tony Craig **Presenter:** Christie Eason, City Clerk
- c. **RESOLUTION No. 24-048: Resolution to Appoint a Municipal Court Judge for December 1, 2024 – November 30, 2026**  
**Sponsor:** Mayor Tony Craig **Presenter:** Christie Eason, City Clerk
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**9. OPEN FLOOR TO PUBLIC COMMENT**

**10. DEPARTMENT COMMENTS**

- a. Building and Planning Department**  
Lora Martin  
Tim Gaines
- b. Business Licenses**  
Teresa Carpenter - absent
- c. Fire Department**  
Shannon Drake - absent  
Bruce Swanson
- d. Local Government**  
Christie Eason
- e. Municipal Court**  
Brandy Wilson - absent
- f. Police Department**  
Jason Dobbins  
Scott Worsham
- g. Sewer Department**  
Teresa Carpenter - absent

**11. CITY ENGINEER COMMENTS**

Jake Roth

**12. CITY ATTORNEY COMMENTS**

Matt Balch  
Tom Jarvinen

**13. COUNCILMEMBER COMMENTS**

Terry Mann, Councilman, Place 4 -  
Elizabeth Craig, Councilwoman, Place 1 -  
Scott Baker, Mayor Pro Tempore & Councilman, Place 3 -  
Tony Craig, Mayor -  
Claude Lang, Councilman, Place 2 - absent  
James Mann, Councilman, Place 5 -

**ADJOURNMENT**

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**City Council Meetings: 5:00 p.m. & 6:00 p.m.**

December 10, 2024  
 December 17, 2024  
 January 7, 2025  
 January 21, 2025  
 February 4, 2025  
 February 18, 2025  
 March 4, 2025  
 March 18, 2025

**Municipal Court**

December 5, 2024 @ 5:00 p.m.  
 December 19, 2024 @ 1:00 p.m.  
 January 9, 2025 @ 5:00 p.m.  
 January 23, 2025 @ 1:00 p.m.  
 February 6, 2025 @ 5:00 p.m.  
 February 20, 2025 @ 1:00 p.m.  
 March 6, 2025 @ 5:00 p.m.  
 April 3, 2025 @ 5:00 p.m.

**Planning Commission Meetings: 6:00 p.m.**

December 9, 2024  
 January 13, 2025  
 February 10, 2025  
 March 10, 2025

**Defensive Driving School: 5:00 p.m.**

December 11, 2024  
 January 16, 2025  
 February 13, 2025  
 March 13, 2025  
 April 10, 2025

**Alive @ 25: 4:00 p.m.**

December 12, 2024  
 January 30, 2025  
 February 27, 2025  
 March 27, 2025  
 April 24, 2025

**Board of Adjustment Meetings: 6:00 p.m.**

December 3, 2024  
 January 28, 2025  
 February 25, 2025  
 March 25, 2025

**Non-Emergency Offices Closed**

November 28 – Thanksgiving Holidays  
 November 29 – Thanksgiving Holidays  
 December 24 – Christmas Eve  
 December 25 – Christmas Day

**Special Events:**

December 14 – Christmas Parade @ 2:00 p.m.  
 June 10 – Qualification for Election Begins  
 June 24 – Final Day to Qualify for Election