



OWENS CROSS ROADS CITY COUNCIL

REGULAR SESSION MINUTES

Tuesday, June 11, 2024 @ 6:00 p.m.
Owens Cross Roads Court Room | 9032 Highway 431 S.

COUNCIL MEMBERS PRESENT:

Scott Baker
 Tony Craig, Mayor
 Elizabeth Craig
 James Mann
 Terry Mann

ABSENT:

Claude Lang

CITY HALL STAFF PRESENT:

Jason Dobbins, Police Chief
 Shannon Drake, Fire Chief
 Christie Eason, City Clerk
 Lora Martin, Building Clerk
 Scott Worsham, Police Lieutenant

GUESTS PRESENT:

Craig Buskirk, citizen
 Deborah Buskirk, citizen
 Jason Denenny, citizen
 Hope Davis, Media
 Tom Jarvinen, City Attorney
 Ritchie Whorton, citizen

MAYOR CRAIG: CALL TO ORDER @ 6:00 pm

DR. SONNY HATCHER, CHAPLAIN: Invocation

TERRY MANN: Pledge of Allegiance

Meeting Minutes for May 28th Work and Regular Session and Bank Balances as of June 10, 2024 presented by Christie Eason, City Clerk/Treasurer

Motion to Approve: Scott Baker; 2nd Terry Mann

Terry Mann Yea	Elizabeth Craig Yea	Scott Baker Yea	Mayor Tony Craig Yea	Claude Lang Absent	James Mann Yea
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Minutes & Bank Balances APPROVED

AGENDA ITEMS

- Ordinance No. 24-005: Rezoning of Property on G Carpenter Road**
Motion to Adopt: Scott Baker; 2nd Elizabeth Craig

Terry Mann No	Elizabeth Craig Yea	Scott Baker Yea	Mayor Tony Craig Yea	Claude Lang Absent	James Mann Abstained
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Ordinance No. 24-005: Approved and Adopted

- Ordinance No. 24-006: Sewer Regulations for Late Penalties and Cut Off (Replaces Ordinance Nos. 21-025 & 22-015)**
TABLED

- Resolution No. 24-021: Approval of Payment for continuance of Madison County EMA Partnership**
 Christie Eason, City Clerk explained
Motion to Adopt: James Mann 2nd Terry Mann

Terry Mann Yea	Elizabeth Craig Yea	Scott Baker Yea	Mayor Tony Craig Yea	Claude Lang Absent	James Mann Yea
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Resolution No. 24-019: Approved and Adopted

Mayor Tony Craig
 Jason Dobbins, Chief of Police

Christie D. Eason, City Clerk/Treasurer
 Shannon Drake, Fire Administrator

4. **Resolution No. 24-022: Adoption of Updated Personnel Policy and Procedure Manual for the City of Owens Cross Roads** Christie Eason, City Clerk explained – Terry Mann asked if there were a lot of changes. Christie explained that there were a lot of additions according to Lexipol suggestions.

Motion to Adopt: Scott Baker; 2nd James Mann

Terry Mann Yea	Elizabeth Craig Yea	Scott Baker Yea	Mayor Tony Craig Yea	Claude Lang Absent	James Mann Yea
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Resolution No. 24-022: Adopted

5. **Resolution No. 24-023: Approval of Payment for Continuance of Contract with Local Government Software (Sewer and Business Licenses)** Christie Eason, City Clerk explained

Motion to Adopt: Scott Baker; 2nd Terry Mann

Terry Mann Yea	Elizabeth Craig Yea	Scott Baker Yea	Mayor Tony Craig Yea	Claude Lang Absent	James Mann Yea
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Resolution No. 24-023: Adopted

Department Comments

- a. Building Department: Lora Martin/Tim Gaines (Absent) – nothing
- b. Business License & Sewer Department: Teresa Carpenter – absent
- c. Court: Brandy Wilson/Polly Blalock – absent
- d. Fire Department: Shannon Drake, Fire Chief/Bruce Swanson, Deputy Chief - nothing
- e. Local Government & Finances: Christie Eason, City Clerk – nothing
- f. Maintenance/Trash: C.T Locke - absent
- g. Police Department: Jason Dobbins, Chief of Police/Scott Worsham, Lieutenant – nothing

Guests canvassed by Mayor Craig

Tom Jarvinen, City Attorney, reminded Chief Dobbins about landscaping issues and the disturbance/safety hazard in subdivision. The city zoning handbook already states that bushes, hedges, fences, etc. in the right of way between 2.5 ft and 6 ft are not permissible but doesn't state a repercussion for said violation. Tom Jarvinen request the PD to document where this is an issue across the city. City Clerk will compile an ordinance that states repercussion for this violation at next council meeting. This will include partnering with an independent contractor to remove said items after warnings, etc.

Chief Dobbins - Bristol Creek HOA has also contacted him about the Police Department partnering with them in towing vehicles that are parked on the street in their subdivision. Chief Dobbins told the HOA if they have a petition of 80% in agreement then they would address an ordinance with the Council to put action in place.

Ritchie Whorton shared with Council that he has entered into contract with a developer to possibly build a new post office next door to city hall. Nothing is finalized as of June 11, 2024.

Council Members Canvassed by Mayor Craig

Terry Mann – nothing

Elizabeth Craig – requested that Hope Davis, media, start posting about Fireworks regulations for the city. Hope agreed.

Scott Baker - nothing

Claude Lang - absent

James Mann – congratulated the FD 160 class for completing this section of training 100% passed. Next is HAZMAT.

Mayor Craig – nothing

Motion to Adjourn: Elizabeth Craig; 2nd by Scott Baker

Terry Mann Yea	Elizabeth Craig Yea	Scott Baker Yea	Mayor Tony Craig Yea	Claude Lang Absent	James Mann Yea
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MEETING ADJOURNED AT 6:32 p.m.

Respectfully Submitted by: *Christie Eason, City Clerk and Lora Martin, Building Department Clerk*

APPROVED