



# RESOLUTION 23-018

## TO ADOPT AN INFORMATION SECURITY POLICY & AGREEMENT TO THE CITY OF OWENS CROSS ROADS EMPLOYEE HANDBOOK AND INFORMATION TECHNOLOGY POLICIES

**WHEREAS**, the City of Owens Cross Roads has the need to implement an Information Security Policy with the purpose as follows:

"This policy defines the technical controls and security configurations users and Information Technology (IT) administrators are required to implement in order to ensure the integrity and availability of the data environment at City of Owens Cross Roads...Furthermore, it covers all of the technical requirements and documents City of Owens Cross Roads commitment to following the law. It serves as a central policy document with which all employees and contractors must be familiar, and defines actions and prohibitions that all users must follow. The policy provides IT managers within the City of Owens Cross Roads with policies and guidelines concerning the acceptable use of City of Owens Cross Roads technology equipment, e-mail, Internet connections, voice-mail, facsimile, future technology resources and information processing. The policy requirements and restrictions defined in this document shall apply to network infrastructures, databases, external media, encryption, hardcopy reports, films, slides, models, wireless, telecommunication, text messaging, SMS messaging, conversations, and any other methods used to convey knowledge and ideas across all hardware, software, and data transmission mechanisms. This policy must be adhered to by all City of Owens Cross Roads employees or temporary workers and by contractors working with the City of Owens Cross Roads as subcontractors.";

**SO, NOW THEREFORE, BE IT RESOLVED** by the City Council of Owens Cross Roads, Alabama, while in regular session on the 1<sup>st</sup> day of AUGUST, 2023, that the City Council hereby adopts the above resolution to approve the proposed quote.

**APPROVED AND ADOPTED THIS** 1<sup>st</sup> **DAY OF AUGUST 2023.**

**Approved By:**

Tony K. Craig, Mayor

**Attest By:**

Christie D. Eason, City Clerk

