



# OWENS CROSS ROADS CITY COUNCIL REGULAR SESSION MINUTES

**Tuesday, June 13, 2023 @ 6:00 p.m.**  
**Owens Cross Roads Court Room | 9032 Highway 431 S.**

**COUNCIL MEMBERS  
PRESENT:**

Tony Craig, Mayor  
Elizabeth Craig  
Larry Furlough  
James Mann  
Terry Mann

**COUNCIL MEMBERS  
ABSENT:**

Scott Baker

**GUESTS PRESENT:**

Matt Balch, City Attorney  
Teresa Carter  
Hope Davis

**CITY HALL STAFF PRESENT:**

Polly Blalock, Municipal Judge  
Teresa Carpenter, Revenue Clerk  
Shannon Drake, Fire Chief  
Christie Eason, City Clerk  
Brett Jones, Police Officer  
Lora Martin, Building Dept Clerk  
Will Maynes, Public Works  
Bruce Swanson, Deputy Fire Chief  
Jason White, Lieutenant Detective  
Brandy Wilson, Court Clerk  
Scott Worsham, Police Lieutenant

**MAYOR CRAIG:** CALL TO ORDER @ 6:00 pm

**TERRY MANN:** Pledge of Allegiance

Meeting Minutes for May 16 Work Session and May 16 Regular Session and Bank Balances as of June 13

**Motion to Approve: Larry Furlough; 2<sup>nd</sup> Terry Mann**

Terry Mann Yea	Scott Baker absent	Mayor Craig Yea	Larry Furlough Yea	James Mann Yea
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**Minutes & Bank Balances APPROVED**

**AGENDA ITEMS**

**Oath of Office: Elizabeth Craig to Council Place # 1**

*Christie received a letter on June 5<sup>th</sup> stating that the Governor has appointed Elizabeth Craig to Council place # 1 to replace Tim Wright. A copy of the letter was emailed to the council and department heads last week. Judge Blalock will administer the oath of Office.*

**Ordinance 23-006: To Add TVI Fees to Building Inspections**

**Motion to Consider: Larry Furlough; 2<sup>nd</sup> Elizabeth Craig**

Terry Mann Aye	Elizabeth Craig Aye	Scott Baker Absent	Mayor Craig Aye	Larry Furlough Aye	James Mann Aye
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**Motion to Approve: James Mann; 2<sup>nd</sup> Elizabeth Craig**

Terry Mann Aye	Elizabeth Craig Aye	Scott Baker Absent	Mayor Craig Aye	Larry Furlough Aye	James Mann Aye
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**Ordinance 23-006: ORDINANCE PASSED UNANIMOUSLY**

**Ordinance 23-007: To amend Sewer Call Charges for Customers**

**Motion to Consider: Larry Furlough; 2<sup>nd</sup> James Mann**

Terry Mann Aye	Elizabeth Craig Aye	Scott Baker Absent	Mayor Craig Aye	Larry Furlough Aye	James Mann Aye
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**Motion to Approve: James Mann; 2<sup>nd</sup> Terry Mann; Elizabeth Craig**

Terry Mann Aye	Elizabeth Craig Aye	Scott Baker Absent	Mayor Craig Aye	Larry Furlough Aye	James Mann Aye
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**Ordinance 23-007: ORDINANCE PASSED UNANIMOUSLY**

**Resolution 23-012: To approve paving repairs on Chestnut Cove  
TABLED**

**MAYOR CRAIG:**

*Will Maynes has accepted a full-time position with the county, however he will continue to mosquito spray in the evenings. He will also do sign replacement and pot hole filling as time permits on the weekends. We will not refill that position at this time.*

*Elizabeth Craig is already part of the Planning Commission; therefore, I am recommending that she be approved to move into the Council person's position, replacing Tim Wright. Then I will work on appointing someone to her vacated position.*

Council vote to move Elizabeth into the council representative position.

**Motion to Approve: Larry Furlough; 2<sup>nd</sup> Terry Mann**

Terry Mann Aye	Elizabeth Craig Aye	Scott Baker Absent	Mayor Craig Aye	Larry Furlough Aye	James Mann Aye
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*July 4<sup>th</sup> has landed on a Tuesday for 2023.*

*Multiple municipalities across the state are closing their City Hall on the 3<sup>rd</sup> and allowing their employees to take vacation or leave without pay. Owens Cross Roads will follow suit.*

*Owens Cross Roads City Hall will be closed on Monday, July 3<sup>rd</sup> and Tuesday, July 4<sup>th</sup>.*

*Employees will only be paid for a holiday on the 4<sup>th</sup>, and are permitted to take vacation or leave without pay for the 3<sup>rd</sup>.*

*Clerks will be permitted to work (if they want), but City Hall will not be open and phones will not be answered.*

*James Mann suggested that COCR mimic government procedures and give the additional holiday or give permission for the day to be a telework day. Discussion followed.*

*Final decision was to allow vacation to be taken, leave without pay, work in office, or telework.*

**Department Comments**

- a. Building Department – Lora Martin/Tim Gaines – nothing, report available at end of month
- b. Court: Brandy Wilson, Court Clerk – monthly report included in council packet

- c. Fire Department: Shannon Drake – stated that if give some employees extra holiday, have to give first responders that same holiday.
- d. Local Government: Christie Eason, City Clerk – nothing
- e. Maintenance: C.T Locke (absent)
- f. Public Works: Will Maynes - nothing
- g. Police Department: Jason Dobbins, Chief of Police (absent) Scott Worsham, Lieutenant called Jason White Lieutenant Detective and director of Reserve Officers: JW stated that Reserve officers will host a 5k on July 22; goal to raise 25K, donations and registrations already coming in; earnings will fund academy for reserve officers and uniforms. 5k will start at Old Hwy 431 at Wilson Mann, around Hill Road, then north on Old Hwy 431 back to starting line.
- h. Sewer Department & Business Licenses: Teresa Carpenter – nothing, report available at end of month

Matt Balch – working with Fire Department on some things relating to the city’s growth, etc.; Alabama Medical Cannabis awarded to one who plans to set up in Owens Cross Roads (Yellowhammer Dispensaries)

**Council Members Canvassed by Mayor Craig**

**Terry Mann** – nothing

**Elizabeth Craig** – do we need to look into what is permissible for City Hall to be closed on July 3<sup>rd</sup>; Mayor - no, it has been clarified.

**Scott Baker** – absent

**Larry Furlough** – nothing

**James Mann** – asked Bruce Swanson if FD training still kicking off next week? BS: yes, Fire & EMT begins on June 22<sup>nd</sup>. Minimum of 8 to have 160 class, don’t have enough volunteers that need the 160 class so waiting on Madison County training offices to host a class to send our people to. If interested in volunteering, please contact Fire Department.

Because of the software upgrades for the Police Department, the server that serves the City will need to be updated. Lightwire has provided a quote for \$19K. Suggesting to use the remaining American Rescue Plan Funds to pay for this.

**Resolution No. 23-013: To Approve the purchase of a new Server**

**Motion to Approve: James Mann; 2<sup>nd</sup> Terry Mann**

Terry Mann Aye	Elizabeth Craig Aye	Scott Baker Absent	Mayor Craig Aye	Larry Furlough Aye	James Mann Aye
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**Resolution No. 23-013: RESOLUTION PASSED UNANIMOUSLY**

**Motion to Adjourn: Larry Furlough; 2<sup>nd</sup> by Elizabeth Craig**

Terry Mann Aye	Elizabeth Craig Aye	Scott Baker Absent	Mayor Craig Aye	Larry Furlough Aye	James Mann Aye
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ADJOURNED MEETING AT 6:25 p.m.

Respectfully Submitted by: *Christie D. Eason, City Clerk*      *Teresa Carpenter, Revenue Clerk*