



**OWENS CROSS ROADS CITY COUNCIL
REGULAR SESSION MINUTES
Tuesday, November 15, 2022 @ 6:00 p.m.
Owens Cross Roads Court Room | 9032 Highway 431 S.**

COUNCIL MEMBERS PRESENT:

Scott Baker
Larry Furlough
James Mann
Terry Mann
Tim Wright

COUNCIL MEMBERS ABSENT:

Tony Craig, Mayor

GUESTS PRESENT:

Andrew Craig
Elizabeth Craig
Hope Davis
Jake Roth

CITY HALL STAFF PRESENT:

Christie Eason, City Clerk
Matt Elliff, Police Officer
Tim Gaines, Building Inspector
C.T. Locke, Maintenance
Brandy Wilson, Court Clerk

MAYOR PRO TEMPORE FURLOUGH: CALL TO ORDER @ 6:00 pm

COUNCILMAN TIM WRIGHT: Pledge of Allegiance

Meeting Minutes November 1st Regular Session and Bank Balances as of November 14th – Christie Eason

Motion to Approve: Scott Baker; 2nd Tim Wright

Terry Mann Aye	Tim Wright Aye	Scott Baker Aye	Mayor Craig Absent	Larry Furlough Aye	James Mann Aye
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Minutes & Bank Balances APPROVED – Unanimous

No Guests Present

AGENDA ITEMS

Jake Roth, City Engineer – updates on Gingerwood Subdivision Roads; Waste Water Treatment Plant Project; and CDBG Project

Gingerwood:

Hyde Homes is almost complete with the last phase, with only 1 or 2 homes remaining. The City ordinance to protect roadways from development activity was put in place after this final phase of Gingerwood was started and Hyde Homes is unwilling to provide any additional funding to support road improvements. Recommendation is that the City plan to make required repairs.

The main drive in off of Owen into the subdivision appears to have already had some work completed to place and compact base. Recommendation to fix this area is to fill potholes with base, compact and pave with asphalt.

There is another section at the intersection entrance to the final phase being built that has some larger issues. Recommendation is to remove asphalt and base, compact and install 6" thick concrete patch. There is an existing pipe that is contributing to the road issues. Placing a concrete section will stabilize the road and protect the pipe.

Tim Gaines will work with Terry and Nick to get a cost for fixes to present to the council.

As an additional item to help with road maintenance, asphalt crack sealing may be a cheaper alternative to address roads quicker before they have extensive damage and extend the life.

WWTP:

Boundary and topographical survey is complete.

Geotechnical borings are complete on site and engineer is working the soil's lab analysis and reviewing load scenarios to make foundation design recommendations. If analysis recommends deep foundations that are very expensive, it may be better to review alternative sites for potential placement of the project. The parcel on the south side of the road may be more advantageous and the engineering team will be able to provide a recommendation for further discussion once the geotechnical analysis is complete. The next step is to work site and structural plans for the project, but we don't want to expend funds until we are comfortable/certain with the project location site. We are working with ADEM on reimbursement to City for design work invoices. First invoices for the project design likely to come at end of this month.

CDBG:

Resolution to enter into formal contract with the contractor. Contractor is motivated and ready to begin. Pre-construction meeting as early as next week to initiate getting started with the work. Work is acceptable to do in colder months. Scope and beneficiaries remain as previously discussed.

Resolution No. 22-038 – Award Bid for Community Development Block Grant Project

Motion to Approve: Scott Baker; 2nd Terry Mann

Terry Mann Aye	Tim Wright Aye	Scott Baker Aye	Mayor Craig Absent	Larry Furlough Aye	James Mann Aye
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Resolution No. 22-038 - APPROVED – Unanimous

Resolution No. 22-039 – One-time De Minimis to Employees

Motion to Approve: Tim Wright; 2nd Scott Baker

Terry Mann Aye	Tim Wright Aye	Scott Baker Aye	Mayor Craig Absent	Larry Furlough Aye	James Mann Aye
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Resolution No. 22-039 - APPROVED – Unanimous

Ordinance No. 22-027 – Regulation of Short-Term Rentals

Motion to Consider: Terry Mann; 2nd Tim Wright

Terry Mann Aye	Tim Wright Aye	Scott Baker Aye	Mayor Craig Absent	Larry Furlough Aye	James Mann Aye
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Motion to Approve: James Mann; 2nd Tim Wright

Terry Mann Aye	Tim Wright Aye	Scott Baker Aye	Mayor Craig Absent	Larry Furlough Aye	James Mann Aye
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Ordinance No. 22-039 - APPROVED – Unanimous

Department Comments

1. LOCAL GOVERNMENT- Christie Eason, City Clerk
 - Passed out Mayor and Council Handbooks with receipt of acknowledgement forms to Tim Wright and Scott Baker
 - Board of Abatement has had first meeting, things are underway
 - a. Building Department – Lora Martin (absent) & Tim Gaines – staying busy
 - b. Court – Brandy Wilson – extremely busy; Judge Polly Blalock – absent
 - c. Maintenance – C.T Locke – new flag pole set at Fire Hall, concrete platform around, etc.
 - d. Public Works – Will Maynes - absent
 - e. Sewer Department & Business Licenses – Teresa Carpenter – absent
2. POLICE DEPARTMENT – Jason Dobbins, Chief of Police - absent
3. FIRE DEPARTMENT - Shannon Drake, Fire Administrator - absent; Bruce Swanson – Deputy Fire Chief – absent – REPORT enclosed

Council Members Canvassed by Mayor Craig

Terry Mann –nothing

Tim Wright – nothing

Scott Baker – nothing

Larry Furlough – nothing

James Mann – reported for FD that mutual aide agreements are almost ready for signatures - should be by next meeting; will be bringing a resolution to hire additional help for FD to help cover 160 hours a week

Motion to Adjourn Meeting by Tim Wright; 2nd by Scott Baker

Terry Mann Aye	Tim Wright Aye	Scott Baker Aye	Mayor Craig Absent	Larry Furlough Aye	James Mann Aye
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ADJOURNED MEETING AT 6:20 pm.

Respectfully Submitted by: *Christie Eason, City Clerk; Brandy Wilson, Court Clerk*